

## **NEW SEARCH FUNCTIONALITY**

***Introduced 03 August 2005***

Search functionality has been amended as follows:

- 1) A new Loss Date range has been provided as search criteria on the search screen.
- 2) A Date of Birth End date has been added to the search screen to allow searching on a from / to range of birth dates.
- 3) Date ranges are not allowed to exceed a certain range (5 years). If only a **from** date is supplied this will be used as an absolute date to search for. Entry of **to** date only will be disallowed. The **from** date must be prior to the **to** date if both are entered.
- 4) The search fields VRM, VIN, Postcode, claim number, company name continue to be able to be entered either in isolation or in combination with other search criteria. The only exception to this is for postcodes less than 4 characters in which case an additional search field is required.
- 5) The search fields surname, loss date, date of birth are only allowed in combination with one or more other search fields, e.g. surname and loss date range, surname and postcode.
- 6) The fields surname, vrm, vin, postcode, company name and claim number support wild card searching of the format ABC\*. The wildcard character is only allowed at the end of a search value i.e. AB\*C is disallowed as invalid. At least 1 character must be entered before the wildcard. Rule 5 relating to combined search criteria still applies.

Results for all searches are limited to the first 100 matches. If the number of qualifying results exceeds the maximum a warning message will be displayed and no search results will be shown.

**Please see the “Good and Bad Search Combinations Matrix” below.**

